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every child. one voice.

Irvine Unified PTA Council

Unit Bylaws Transmittal Form

Unit Name: _____

Date: _____

Contact Name: _____

Address: _____

Telephone: _____

Email: _____

Enclose with this form:

- **Send one (1) Original** set of revised bylaws
- I will make additional copies after any necessary corrections
- Complete 4th District PTA bylaws transmittal form 2 pages
- Check for \$15.00 payable to Irvine Unified Council

Send to Manette Quinn, 24 Georgetown, Irvine, CA 92612

Your Original bylaws will be returned to you with either:

- Corrections that need to be made **OR**
- Signed by California State PTA and ready for adoption

Please allow at least 12 weeks for return of your original bylaws. Until you have received the signed originals from State PTA and have adopted the revised bylaws (at an associating meeting with a 2/3 approval) your PTA must operate using former bylaws.

Please advise me of the adoption date of your newly revised bylaws. I will need a signed copy on file.

Manette Quinn 949-854-2161
24 Georgetown
Irvine, CA 92612
manetteq@hotmail.com